Chapter 9 – Permits, Fees and Exemptions

Section 9-101.10 Permit Year, Fees and Exemptions

(A)All permits except permits for temporary food establishments are issued for a permit year. The permit year is January first (1st) through December thirty-first (31st) and may be issued for any portion thereof to a new food establishment or one that is reapplying after final suspension or revocation. All existing food establishments holding permits must complete annual renewal, including payment of the yearly permit fee and any outstanding penalty fees for prior late payments of permit fees imposed pursuant to this provision, no later than December thirty-first (31st) of each current permit year. Fees and renewal requests must be postmarked no later than December thirty-first (31st) or a penalty fee of twenty-five dollars ($25.00) per month will be assessed, in addition to the yearly permit fee. Fees are not pro-rated, unless otherwise stated in this section.

(B) The fee structure for a permit is as follows:

Food Establishment Type	Permit Fee (subject to change)
*** Food Establishment** – Risk-base 1-4	$50.00
Mobile Food Vehicle	$50.00
Temporary Food- single event (event is less than 14 days at one location)	$20.00**
Temporary Food- multiple events per current permit year: one- time fee	$50.00**
****Expedited Temporary Food Permit Late Fee** (permit applied for less than 7 days prior to the event)	$10.00
Temporary Food-No Permit: **FIRST TIME OCCURRENCE** (no permit filed prior to event, inspection done day of event AND food stand meets criteria for Temporary Food) **SUBSEQUENT VIOLATIONS WILL RESULT IN IMMEDIATE CLOSURE OF TEMPORARY FOOD STAND**	$50
Replacement of permit	$5.00
*Retail Food risk-base is determined according to §8-401.	

(C) Religious, educational, non-profit, fraternal or civic organizations (excluding social or country clubs) shall be exempted from the fees authorized by this Code upon submittal of documentation of tax- exempt status. However, this exemption shall not extend to:

(1) Penalties for late renewals as authorized by this Section; and

(2) Fees for expedited temporary food facility permits and follow- up inspections as authorized by this section.

(D) Temporary Food Establishments shall be exempted from the fees authorized by this Code only if operated either by a Food Establishment Risk-base 1 through 4 or by a Mobile Food Vehicle which is already permitted under this Code. However this exemption shall not extend to:

(1) Fees for expedited temporary food facility permits and follow- up fees as authorize by this section.

(E) All fees under this Section shall be paid to the Lincoln County Health Department.

(F) A person reapplying for a permit after a final suspension or revocation shall pay the appropriate renewal fee including penalty fees for late payment that may be imposed pursuant to this Section upon reapplication.